



**Wichita-Sedgwick County  
Metropolitan Area  
Planning Department**

TBD Enterprises, LLC  
Attn: Tracy DeWitt  
2444 W. Saint Louis Ave  
Wichita, KS 67203

Aug. 7, 2024

Alexandra Landon  
352 N. Clifton Ave  
Wichita, KS 67208

**RE: CON2024-00102** –Administrative Permit in the City to permit Short-Term Rental on property zoned SF-5 Single-Family Residential; generally located within one-eighth mile north of West Central Avenue and within one-half mile west of North Ridge Road (7812 West Cottontail Lane).

**Legal Description:** Lot 11, Block 6, Country Acres Addition, Wichita, Sedgwick County, Kansas.

Dear Applicant,

We reviewed your Administrative Permit request to permit a non-owner occupied Short Term Rental in the City in the SF-5 Single-Family Residential District for the above-described property.

Section V-L.2.b. of the Unified Zoning Code (UZC) allows a Short Term Rental in the City to be approved by Administrative Permit subject to Supplementary Use Regulations found in Section III-D.6.qq of the UZC, provided that the application is not protested by greater than 50 percent of the eligible properties that either touch or are across the street or alley from the subject property.

**No protests were received against this case.**

Therefore, the Administrative Permit to permit a Short Term Rental in the City is hereby **GRANTED** per the previously signed approval letter and subject to the conditions contained in that letter.

The “Development Application” sign should now be removed from the property.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brad Eatherly'.

Brad Eatherly  
Current Plans Senior Planner

CC: MABCD  
J.V. Johnston, CM District V  
Teresa Veazey, CSR District V



**Wichita-Sedgwick County  
Metropolitan Area  
Planning Department**

Tracy DeWitt  
2444 W. Saint Louis Ave  
Wichita, KS 67203

July 23, 2024

Alexandra Landon  
352 N. Clifton Ave  
Wichita, KS 67208

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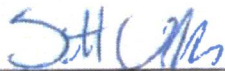
Below is information regarding the protest procedure.

- Protests must be in writing.
- Protests must include the signatures of all owners on record for the property protesting.
- Protests must be submitted to the Metropolitan Area Planning Department, 271 West 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, Wichita, KS, 67202.
- Protests must be received within 2 weeks of the date of this approval letter. The valid protest period ends at **5:00 p.m. on Tuesday, August 6, 2024**. Protests received after this date will not be considered valid.
- If greater than 50 percent of the eligible properties protest the application, the applicant can submit a Conditional Use application, which requires a public hearing process considered by the Metropolitan Area Planning Commission and the Wichita City Council. If this is the case, you will be notified in the future of any scheduled public hearing related to this case at which you will have the opportunity to provide comment.

Our signatures below indicate that the Administrative Permit to permit a Short Term Rental in the City is hereby **GRANTED**, subject to the following conditions, and subject to any valid protests received within the valid protest period.

- 1) Permitted only in residential Dwelling Units and permitted Accessory Apartments.
- 2) May be permitted as either a Primary Use or an Accessory Use
- 3) Not permitted to be in any Recreational Vehicle.
- 4) Must be licensed and operated in accordance with the requirements of Chapter 3.40 of the Code of the City of Wichita.
- 5) Must be in compliance at all times with all applicable zoning, building, fire and life-safety, housing and health codes.
- 6) Must not exceed the posted capacity permitted in accordance with Chapter 3.40 of the Code of the City of Wichita.
- 7) If the Zoning Administrator finds that there is a violation of any of the conditions of the Zoning Administrative Permit, the Zoning Administrator, in addition to enforcing the other remedies set forth in the Unified Zoning Code, may, with the concurrence of the Planning Director, declare that the Zoning Administrative Permit is null and void.

The "Development Application" sign should now be removed from the property.



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Scott Wadle, Director  
Metropolitan Area Planning Department

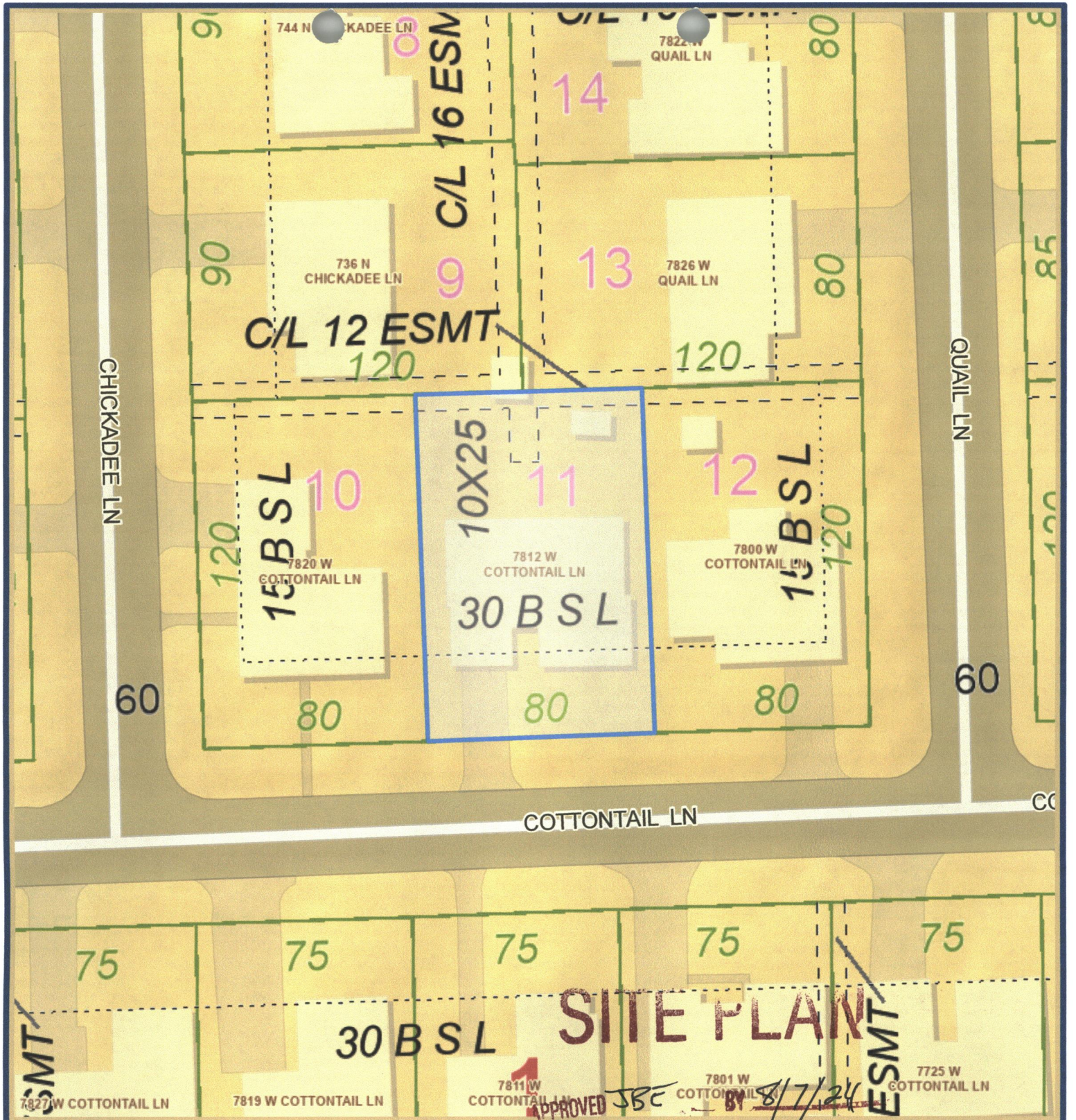


\_\_\_\_\_  
John R. Cox, Jr., Zoning Administrator  
Metropolitan Area Planning Department

cc: MABCD

J.V. Johnston, CM District V

Teresa Veazey, CSR District V



**SMT**  
Geographic Information Services  
Sedwick County...  
working for you

Date: 7/1/2024

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**My Map**  
Sedwick County, Kansas

