



**Wichita-Sedgwick County
Metropolitan Area
Planning Department**

July 11, 2025

Tara Jost
13241 W. 35th Cir. S.
Wichita, KS 67227

RE: CON2025-00075 –A Conditional Use request to allow an Accessory Apartment, In the SF-20 Single-family Residential District, generally located within one-quarter mile east of South 135th Street West and within one-half mile south of West 31st Street South (13241 West 35th Circle South).

Dear Applicant:

At its regular meeting on **June 26, 2025**, the Wichita - Sedgwick County Metropolitan Area Planning Commission considered the above captioned request. The action of the MAPC was to recommend **APPROVAL** of the request with the following conditions:

1. The Accessory Apartment shall remain accessory to and under the same ownership as the principal building (13241 West 35th Circle South) and the ownership shall not be divided or sold as a condominium.
2. Development of the site shall be in conformance with the approved site plan.
3. The applicant shall obtain all applicable permits including, but not limited to building, health, and zoning. This will include turning in plans for review and approval by the MABCD for the Accessory Apartment, if necessary.
4. If the Zoning Administrator finds that there is a violation of any of the conditions of the Conditional Use, the Zoning Administrator, in addition to enforcing the other remedies set forth in Article VIII of the Unified Zoning Code, may, with the concurrence of the Planning Director, declare that the Conditional Use is null and void.

No protests were filed against this case. Therefore, the decision of the MAPC is final. If you have any questions concerning this application, please contact our office at 352-4864.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brad Eatherly'.

Brad Eatherly
Current Plans
Senior Planner

CC: Stephanie Wise, Commissioner, District 3
Nicole Gibbs, Communications Coordinator
MABCD



**Wichita-Sedgwick County
Metropolitan Area
Planning Department**

June 26, 2025

Tara Jost
13241 W. 35th Cir. S.
Wichita, KS 67227

RE: CON2025-00075 –A Conditional Use request to allow an Accessory Apartment, In the SF-20 Single-family Residential District, generally located within one-quarter mile east of South 135th Street West and within one-half mile south of West 31st Street South (13241 West 35th Circle South).

Dear Applicant,

At its regular meeting on **June 26, 2025**, the Wichita-Sedgwick County Metropolitan Area Planning Commission considered the above captioned request. The action of the MAPC was to recommend **APPROVAL** the Conditional Use request.

Property owners opposed to the application may file with the County Clerk a signed, written protest of the MAPC's recommendation. (Unsigned e-mails are not considered to be legal protests.) To be effective, the protest must be filed by 5:00 p.m. on July 10, 2025. In order to be considered a "valid" petition, the signatures must reflect the correct and entire ownership of the property, the property must be at least partially located within 1000 feet of the property for which the application was filed, and must be submitted to the County Clerk by **July 10, 2025, at 5:00 p.m.**

This application is scheduled for consideration by the Board of Sedgwick County Commissioners on **Wednesday, August 6, 2025**, beginning at 9:00 a.m. The Board of County Commissioners meeting will be held at 100 North Broadway, Lower Level, Wichita, Kansas.

This is a reminder that the zoning notification signs should now be removed from the property. If you have any questions concerning this application, please contact our office at 316-268-4421.

Sincerely,

Brad Eatherly
Current Plans
Senior Planner

CC: Stephanie Wise, Commissioner, District 3
Nicole Gibbs, Communications Coordinator
MABCD

CONDITIONAL USE RESOLUTION NO. CON2025-00075

WHEREAS, Tara Jost, Owner, pursuant to Section V-D of the Wichita-Sedgwick County Unified Zoning Code (herein referred to as Unified Zoning Code), request a Conditional Use for Accessory Apartment in SF-20 Single-Family Residential District zoning located at 13241 West 31st Circle South, legally described as:

Lot 3, Block B, Brush Creek Estates Addition to Wichita, Sedgwick County, Kansas.

WHEREAS, proper notice as required by the Unified Zoning Code and by the policy of the Metropolitan Area Planning Commission (hereinafter referred to as MAPC) has been given; and

WHEREAS, the MAPC did, at the meeting of June 26, 2025, consider said application; and

WHEREAS, the MAPC has authority to permit a Conditional Use, subject to any special conditions deemed appropriate in order to assure full compliance with the criteria of the Unified Zoning Code.

NOW, THEREFORE, BE IT RESOLVED by the Metropolitan Area Planning Commission that this application be approved to allow a Conditional Use for Accessory Apartment in SF-20 Single-Family Residential District zoning located at 13241 West 31st Circle South, legally described as:

Lot 3, Block B, Brush Creek Estates Addition to Wichita, Sedgwick County, Kansas.

Approved subject to the following conditions:

1. The Accessory Apartment shall remain accessory to and under the same ownership as the principal building (13241 West 35th Circle South) and the ownership shall not be divided or sold as a condominium.
2. Development of the site shall be in conformance with the approved site plan.
3. The applicant shall obtain all applicable permits including, but not limited to building, health, and zoning. This will include turning in plans for review and approval by the MABCD for the Accessory Apartment, if necessary.
4. If the Zoning Administrator finds that there is a violation of any of the conditions of the Conditional Use, the Zoning Administrator, in addition to enforcing the other remedies set forth in Article VIII of the Unified Zoning Code, may, with the concurrence of the Planning Director, declare that the Conditional Use is null and void.

Adopted this 22 Day of August, 2025.

METROPOLITAN AREA PLANNING COMMISSION

ATTEST:



Bryan Frye, Chairman



Scott Wadle, Secretary

Affidavit of Publication

STATE OF KANSAS,
SEDGWICK COUNTY, ss.

Sedgwick Co. public notice

(Published in The Ark Valley News
June 5, 2025.)

MAPC June 26, 2025 OFFICIAL HEARING NOTICE

NOTICE IS HEREBY GIVEN that on **Thursday, June 12, 2025, no earlier than 1:30 p.m.**, the Wichita Sedgwick County Metropolitan Area Planning Commission/Board Zoning Appeals will consider the following applications. The meeting will be held in person at the Ronald Reagan Building, 271 West Third Street, 2nd Floor, Wichita, KS 67202. Public participation is encouraged (see instructions below). Virtual participation is not available. If you have any questions regarding the meeting or items on this notice, please call the Wichita Sedgwick County Metropolitan Area Planning Department at (316) 268 4421.

CON2025-00075: Conditional Use request in the County to allow an Accessory Apartment on property zoned SF-20 Single-Family Residential District, generally located within a quarter mile east of South 135th Street West and within a half mile south of West 31st Street South (13241 West 35th Circle South).

CON2025-00076: Conditional Use request in the County for an Accessory Apartment on property zoned SF-20 Single-Family Residential District, generally located one-half mile east of 167th Street West and one-half north of West Maple Street (16011 West Shade Street).

Complete legal descriptions are available for public inspection at the Metropolitan Area Planning Department, 271 W. Third St., 2nd Floor. As provided in Section V of the Wichita Sedgwick County Unified Zoning Code, the same will then and there be discussed and considered by the said MAPC, and all persons interested in said matters will be heard at this time concerning their views and wishes in the premises, and any protest against any of the provisions of the proposed changes to the zoning regulations will be considered by the MAPC as by law provided.

Options to participate:

1) Attend In-Person at the **Ronald Reagan Building, 271 West**

Third Street, 2nd Floor, Wichita, Kansas 67202. Self-paid parking is available nearby. If you have any written or visual materials you wish to present, please contact Planning Department Graphics staff (316-268 4464) by 5:00 PM, 3 days prior to the meeting.

2) **Submit Comments Ahead of Time** regarding items on the Planning Commission agenda to the Wichita-Sedgwick County Metropolitan Area Planning Department (Planning Department) – using the contact information below. The comments received ahead of the submission deadline will be shared with the MAPC, prior to or during the meeting. Planning Departments staff make efforts to share all comments but may not be able to share those received after the deadlines below. Please be sure to provide ample time for delivery. **Written Comments** should be submitted by 5:00 PM the day before the meeting. **Video and Audio Comments** (mp3, etc.) formats be submitted at least 3 days prior to the MAPC meeting. The comments should indicate which item they pertain to and be less than three (3) minutes in duration.

Email Planning@wichita.gov
Mailing Address **Wichita-Sedgwick County Metropolitan Area Planning Department**
Attn: **Scott Wadle**
271 W. 3rd Street – Suite 201
Wichita, KS 67202
Phone 316.268.4421
Fax 316.858.7764

3) If you need accommodations pursuant to the ADA, please contact Planning Staff within one week prior to the scheduled meeting.

Option to View Remotely (Not Participate)

The meeting will be streamed live and recorded. Virtual comment is not available. To view the live stream or recording, follow the link: <https://www.wichita.gov/Planning>.

WITNESS MY HAND on June 5, 2025

Scott Wadle, Secretary
Wichita Sedgwick County
Metropolitan Area Planning Commission

Chris Strunk, being first duly sworn, deposes and says: That he is Publisher of The Ark Valley News, formerly The Valley Center Index, a weekly newspaper printed in the State of Kansas, and published in and of general circulation in Sedgwick County Kansas, with a general paid circulation on a yearly basis in Sedgwick County, Kansas, and that said newspaper is not a trade, religious or fraternal publication.

Said newspaper is a weekly published at least weekly 50 times a year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice; and has been admitted at the post office of Valley Center in said County as second class matter.

That the attached notice is a true copy thereof and was published in the regular and entire issue of said

newspaper for 1 consecutive weeks, the

first publication thereof being made as aforesaid on the 5th day of June, 2025.

with subsequent publications being made on the

following dates:

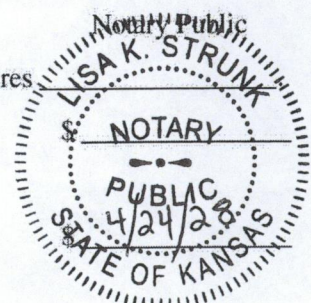
_____ , 2025	_____ , 2025
_____ , 2025	_____ , 2025
_____ , 2025	_____ , 2025

Subscribed and sworn to before me this 5th day of June, 2025.

My commission expires

Additional copies

Printer's fee



STAFF REPORT

MAPC: June 26, 2025

CAB 3: June 10, 2025

CASE NUMBER: CON2025-00075 (County)

APPLICANT/OWNER: Tara Jost (Applicant)

REQUEST: Conditional Use to permit an Accessory Apartment

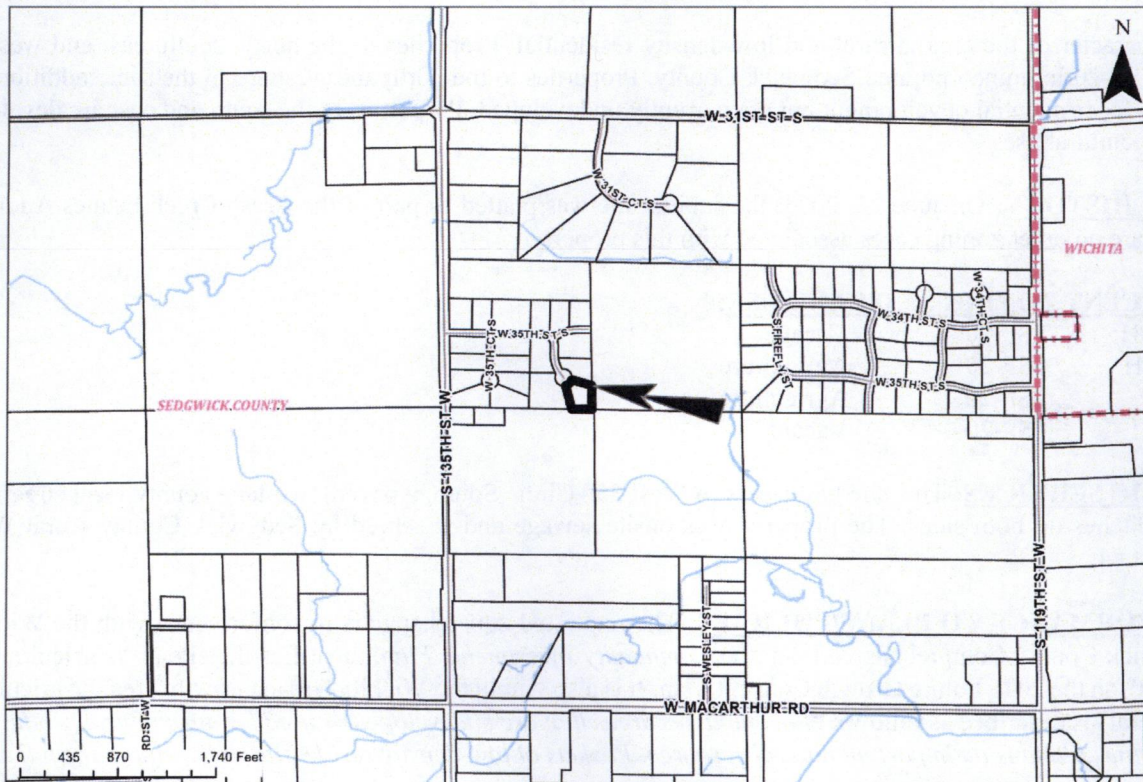
CURRENT ZONING: SF-20 Single-Family Residential District

SITE SIZE: 1.14 acres

LOCATION: Generally located within one-quarter mile east of South 135th Street West and within one-half mile south of West 31st Street South (13241 West 35th Circle South)

PROPOSED USE: Accessory Apartment.

RECOMMENDATION: Approval with conditions.



of municipal services likely will be developed in areas of the urban fringe that primarily are used for agriculture. Such development should occur in accordance with the Urban Fringe Development Standards for Wichita and Sedgwick County and should be developed in a manner that facilitates future connection to municipal services when they become available.” An Accessory Apartment on property this size should not be detrimental to neighboring properties.

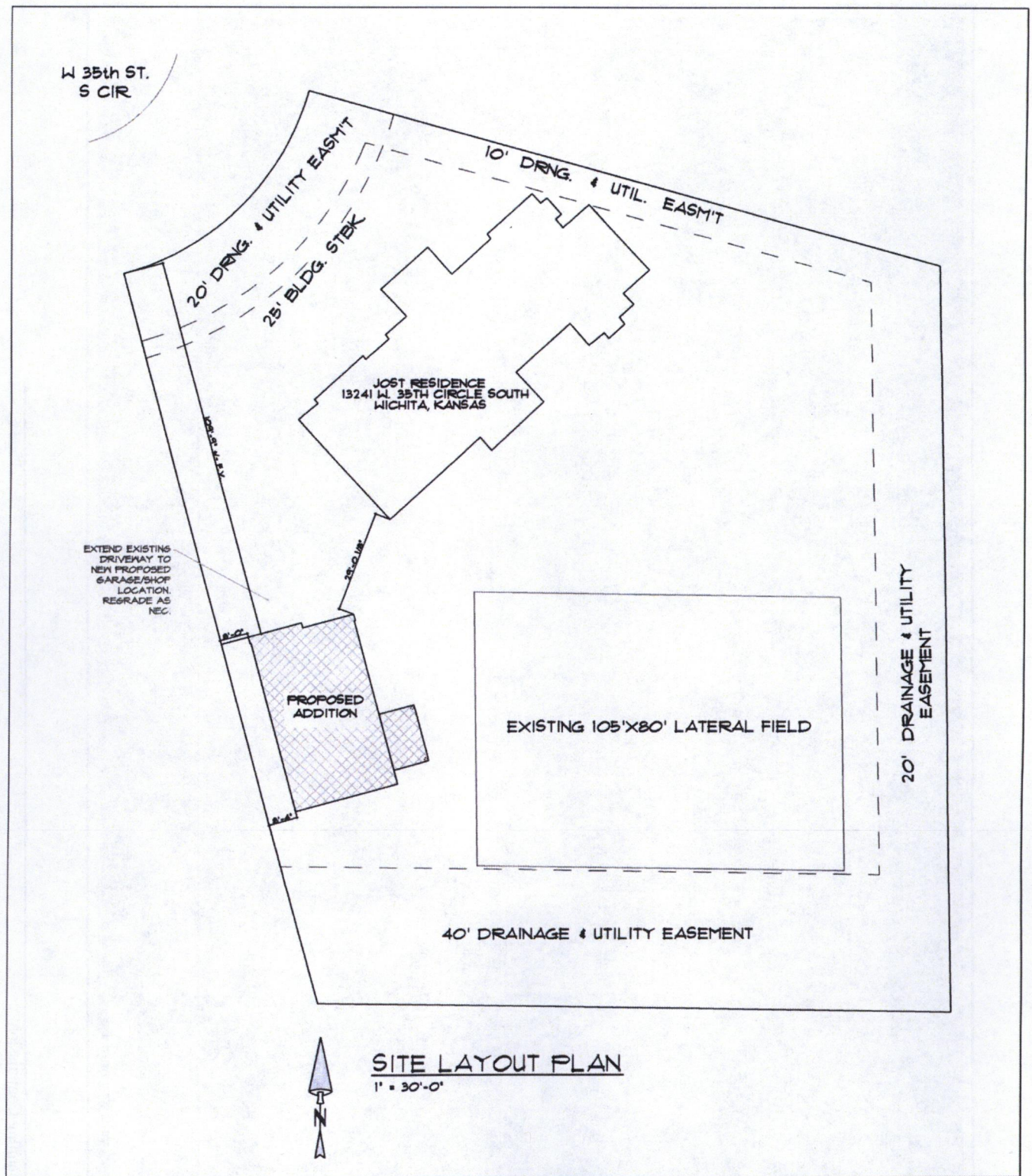
RECOMMENDATION: Based upon information available prior to the public hearings, planning staff recommends that the request for the Accessory Apartment be **APPROVED**, subject to the following conditions:

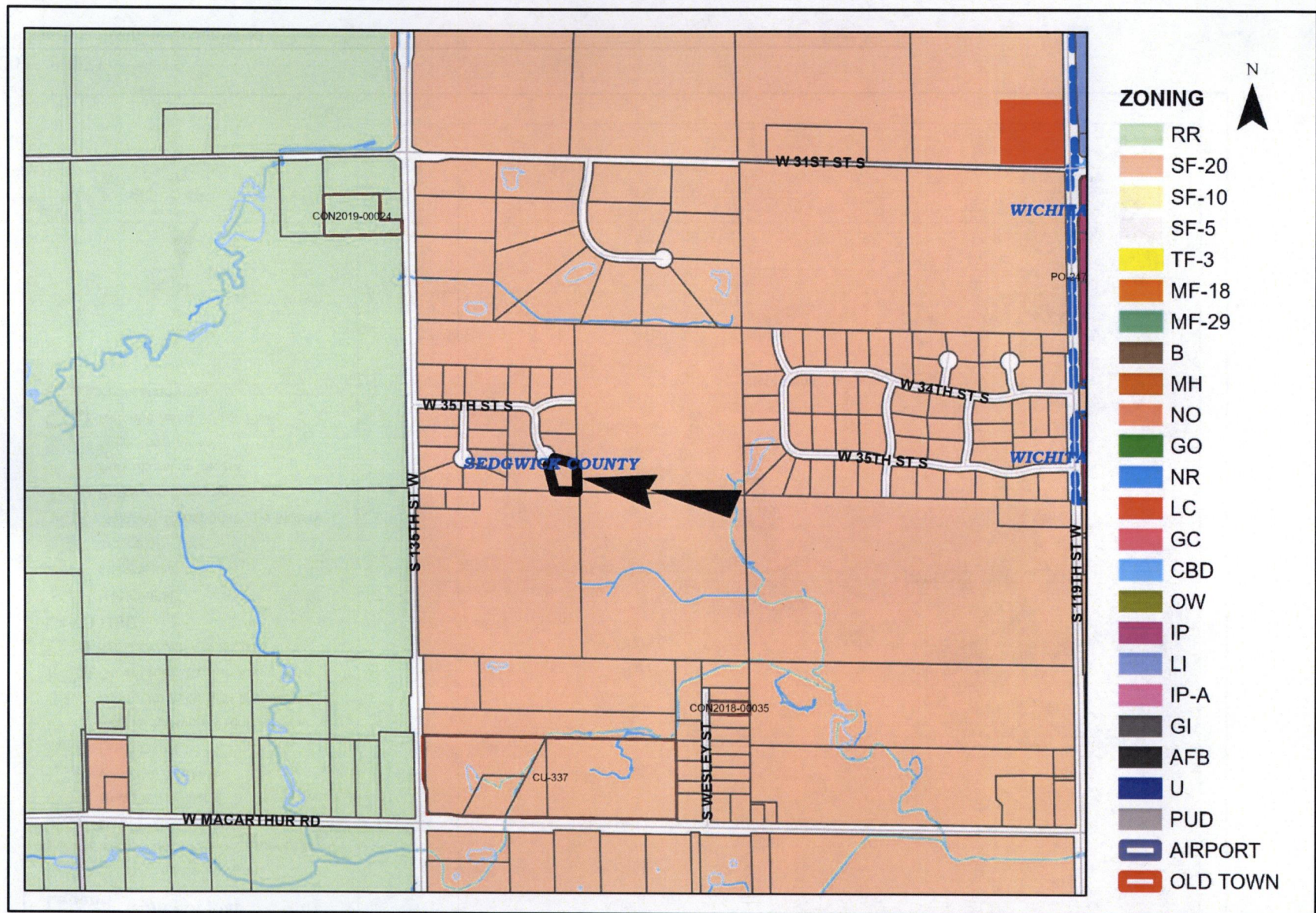
1. The Accessory Apartment shall remain accessory to and under the same ownership as the principal building (13241 West 35th Circle South) and the ownership shall not be divided or sold as a condominium.
2. Development of the site shall be in conformance with the approved site plan.
3. The applicant shall obtain all applicable permits including, but not limited to building, health, and zoning. This will include turning in plans for review and approval by the MABCD for the Accessory Apartment, if necessary.
4. If the Zoning Administrator finds that there is a violation of any of the conditions of the Conditional Use, the Zoning Administrator, in addition to enforcing the other remedies set forth in Article VIII of the Unified Zoning Code, may, with the concurrence of the Planning Director, declare that the Conditional Use is null and void.

This recommendation is based on the following findings:

1. **The zoning, uses and character of the neighborhood:** The character of the area is rural and low-density residential. Properties to the north, south, east and west are zoned SF-20 in unincorporated Sedgwick County. Properties to the north and west are platted for residential development but are undeveloped. Properties to the south and east are developed for agricultural uses.
2. **The suitability of the subject property for the uses to which it has been restricted:** The subject site is currently zoned SF-20 Single-Family Residential District, which is suitable for a single-family residence and an Accessory Apartment with an approved Conditional Use. The size of the property can easily accommodate a separate Accessory Apartment and the additional required parking space.
3. **Extent to which removal of the restrictions will detrimentally affect nearby property:** Staff does not anticipate that approval of the request will generate significant amounts of additional traffic and there is ample space for parking on site. The conditions of approval should minimize any potential detrimental impacts.
4. **Length of time subject property has remained vacant as zoned:** The subject property has been developed with a single-family dwelling.
5. **Relative gain to the public health, safety and welfare as compared to the loss in value or the hardship imposed upon the applicant:** It is not anticipated that the requested Conditional Use will have an effect on the public health, safety, or welfare. Denial of the application may result in a loss of enjoyment for the applicant.
6. **Conformance of the requested change to the adopted or recognized Comprehensive Plan and policies:** The request for an Accessory Apartment is in conformance with the *Community Investments Plan*, as discussed in this staff report.
7. **Impact of the proposed development on community facilities:** Staff expects that there will be minimal

Site Plan





URBAN AREA OF INFLUENCE

Appendix in the
Wichita-Sedgwick County
Unified Zoning Code

Legend

-  Small City Urban Areas of Influence
-  Rural Area
-  Application Area
-  City Limits

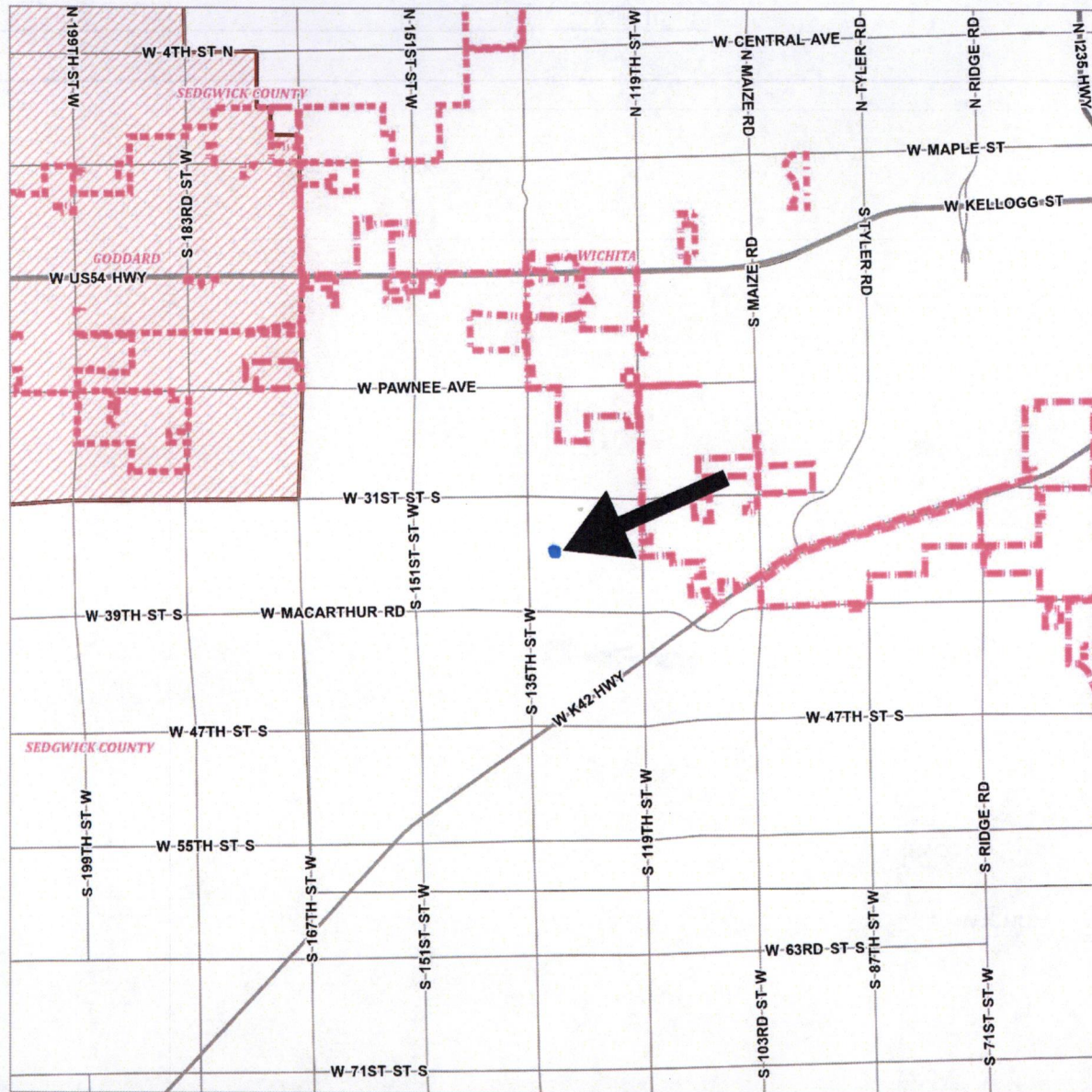


0 2,500 5,000 10,000 Feet

Scale: 1:74,993

Adopted by Sedgwick County Commission on
12/16/2020 (Resolution 178-2020) and
Adopted by Wichita City Council on
4/13/2021 (Ordinance 51-429)

Disclaimer: This map has been modified for
clarity and ease of understanding. Some
elements may have been altered from the
original version.



Looking south into property



Looking east away from site



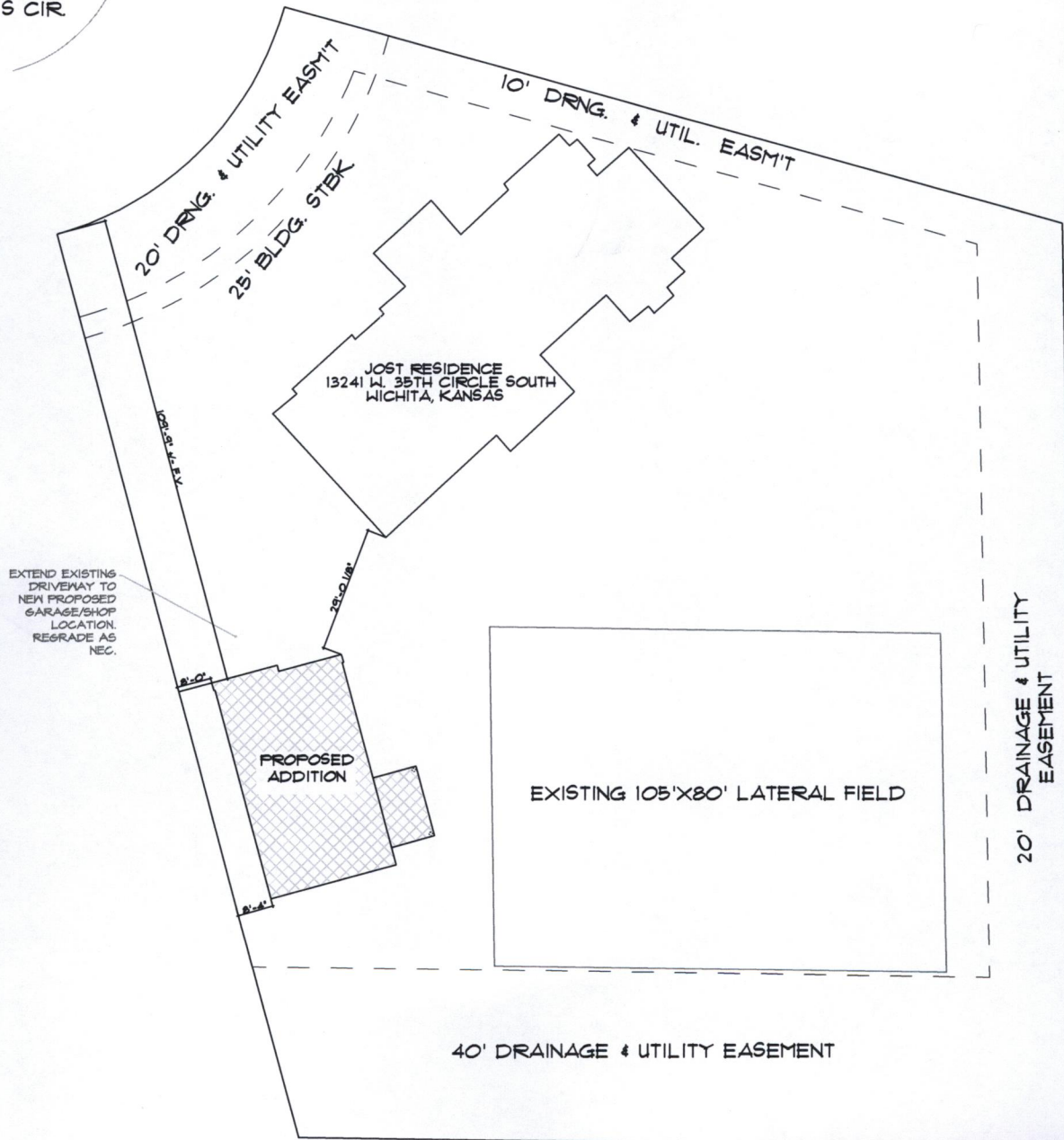
Looking north away from site



Looking west away from site



W 35th ST.
S CIR



SITE LAYOUT PLAN
1" = 30'-0"



SITE PLAN

APPROVED 6/24/25 BY JBE