

**REQUIRED CONTRACT PROVISIONS
FEDERAL-AID CONSTRUCTION CONTRACTS**

REVISIONS TO FHWA-1273 (PAYROLL INFORMATION)

Page 10, subsection V.2.b. Delete the first sentence of this subsection and replace with the following:

The payroll record maintained by the contractor and each subcontractor shall contain the name, social security number, and address of each employee; his or her correct classification; hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalent thereof the types described in Section (1)(b)(2)(B) of the Davis Bacon Act); daily and weekly number of hours worked; deductions made; and actual wages paid. The contractor and subcontractor shall maintain the full social security number and current address of each covered worker and shall provide them upon request to the SHA. The required weekly payroll provided to the SHA resident engineer shall include all the information required to be maintained except that full social security numbers and home address shall not be included. The employee shall be identified in the required weekly payroll by an individual identifying number (e.g., the last 4 digits of the employee's social security number).

Page 10, subsection V.2.c. Delete the second sentence of this subsection and replace with the following:

The payroll submitted shall set out accurately and completely all of the information required to be provided under paragraph 2b of this Section V.

Page 10, subsection V.2.c. Delete the fourth sentence of this subsection and replace with the following:

Optional Form WH-347 is available from the Wage and Hour Division Web site at <http://www.dol.gov/esawhd/forms2h347.instr.htm> or its successor site.

Page 10, subsection V.2.c. Add the following after the fourth sentence of this subsection:

The employee's address and full social security number shall not be included if an Optional Form WH-347 is used. The employee shall be identified by an individual identifying number (e.g., the last 4 digits of the employee's social security number).

Page 11, subsection V.2.d.i. Delete the subsection and replace with the following:

that the payroll for the payroll period contains the information required to be provided under paragraph 2b of this Section V; that the appropriate information is maintained as required under paragraph 2b of this Section V; and that such information is correct and complete.