



## Public Works, Engineering Division Stormwater Management Subdivision Submittal Checklist

Reviewer: _____	Date: _____
Subdivision Name: <u>Villaflores Addition</u>	Location: <u>27th North &amp; Fairview</u>
Total Land Area Of Ownership: <u>2.5</u> Acres	
Type: <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Recreation <input type="checkbox"/> Municipal <input type="checkbox"/> Other	
Applicant: <u>Villaflores LLC</u>	Contact: _____ Phone #: _____
Engineer: <u>K E Miller Eng. PA</u>	Contact: <u>Kirk Miller</u> Phone # <u>264-0242</u>

Please check the appropriate box:

I = Included; NA = Non-Applicable; R= Required prior to development  
(If "NA" is checked, an explanation must be entered)

Tab 1. Project Narrative	Applicant			Engr	
	I	NA	Explanation / Location in Plan	I	NA
A. Site Location Map, using USGS Map	X		App A		
B. Discussion of development, existing conditions, and proposed impacts on stormwater, wetland, riparian, and flood plain	X		Report		
C. Discussion of offsite conditions	X		Report		
D. Summary of runoff calculations (pre/post development) No increase in peak discharge for all storm series	X		App A		
E. Narrative description of the type and function of the permanent best management practices that are incorporated into the site design	X		Report		
F. Copy of the plat	X		App A		
G. Prelim. four corner lot grading plan (The final grading plan shall be sealed, signed and dated prior to Engineering receiving the final paving and stormwater drain plans. One plan sheet and PDF shall be submitted to the Subdivision Engineer.)	X		App A		
H. Professional Engineer seal, signature and date on cover of report	X				
I. CD of drainage plan in PDF format (one file) and one paper copy bound with this checklist included behind the cover	X				

Tab 2. Existing Conditions Runoff Calculations	Applicant			Engr	
	I	NA	Explanation / Location in Plan	I	NA
A. Copy of applicable orthophoto showing proposed project boundaries (preferable in color)	X		App A		
B. Runoff Method (Rational, Hydrograph Method, or other approved methods by Engineering)	X		App A		
C. Existing topography (no greater than 2-foot contours, 1-foot recommend)	X		App A		
D. Total Site Area and Total Impervious Area (acres)	X		App A		
E. Benchmarks used for site control	X		App A		
F. Streams, creeks, and waterway labeled		X			
G. Predominant soils from USDA soil surveys, and/or on site soil borings	X		Report/App A		
H. Location and boundaries of natural features such as wetlands, lakes, and ponds with the normal water elevation noted		X	No Such Features		
I. Location of existing roads, buildings, parking lots and other impervious areas	X		Plan		

Appendix B

Public Works, Eng. Div. Storm water checklist



J. Location of existing utilities (e.g., water, sewer, gas, electric) and easements	X		Plan		
K. Location of existing conveyance systems such as storm drains, inlets, catch basins, channels, swales, and areas of overland flow	X		Plan		
L. Flow paths	X		Plan		
M. Location and dimensions of existing channels, bridges or culvert crossings		X			
N. Existing conditions hydrologic analysis for runoff rates, volumes and velocities showing methodologies used and supporting calculations (2, 5, 10, 25 & 100 year, 24-hour storm events) or Critical Duration	X		Plan		
O. Assumed pre-developed runoff curve numbers	X		Plan		
P. Existing time of concentrations used in calculations	X		Plan		
Q. Evaluate immediate downstream drainage capacity, not to exceed more than 0.25 miles downstream of site		X			
R. Existing structural elevations (e.g., invert of pipes, manholes, etc.)		X			
S. Cross-section data for open channels		X			
T. Ground water elevations, if applicable		X	Not Required		

Tab 3. Post-Development Hydrologic Analysis	Applicant			Engr	
	I	NA	Explanation / Location in Plan	I	NA
A. Proposed (post-development) conditions hydrologic and hydraulic analysis for runoff rates, volumes, HGL, and velocities showing the methodologies used and supporting calculations for all applicable design storms (2, 5, 10, 25 & 100 year, 24-hour storm events)	X		Plan		
B. Proposed time of concentrations used in calculations	X		Plan		
C. Assumed post-developed runoff curve numbers	X		Plan		
D. Proposed contours for detention facilities (to equal area used in outlet rating curves)		X			
E. Preliminary sizing calculations for stormwater controls including contributing drainage area, storage, and outlet configuration		X			
F. Stage-storage-discharge or outlet rating curves and inflow and outflow hydrographs for storage facilities		X			
G. Final analysis of potential upstream/downstream impact/effects of project, where necessary		X			
H. Dam safety analysis, where necessary		X			
I. Existing and proposed structural elevations (e.g., invert of pipes, manholes, etc.)		X			
J. Design water surface elevations and normal pool elevation for ponds.		X			
K. Typical detail for outlet structures, embankments, spillways, grade control structures, conveyance channels, etc. To include height, width, elevation, and/or diameter.		X			
L. Proposed limits of clearing and grading		X	Includes Entire Site		
M. Location of existing and proposed roads, buildings, parking lots and other impervious areas.	X		Plan		
N. Location of existing and proposed utilities (e.g., water, sewer) and easements	X		Plan		
O. Location of existing and proposed conveyance systems such as storm drains, inlets, catch basins, channels, swales, and areas of overland flow	X		Plan		
P. Preliminary location and dimensions of proposed channel modifications, such as bridge or culvert crossings		X	No Downstream Improv		



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Q. Preliminary selection and location of stormwater controls		X		
R. Emergency overflow structure's flow path		X		
S. Detention facility provides one-foot of freeboard above the HWL and emergency outfall shown (top of berm elevation shown)		X		
T. The 100-year 24-hour HWL delineated on the plan for detention pond		X		
U. Lowest opening elevations table on the plat for structures located adjacent to channels or ponds		X		
V. Stormwater Management Facilities located within a Reserve		X		
W. Maintenance of stormwater management facility specified in the plat's text as the responsibility of the Homeowner or Business Association		X		
X. Off-site drainage easements or agreements required		X		

Tab 4. Floodplain Submittal	Applicant		Engr	
	I	NA	I	NA
A. Provide source of flood profile		X		
B. Nearest base flood elevations		X		
C. Delineation of pre-developed regulatory floodplain/floodway limits		X		
D. Delineation of post-developed regulatory floodplain and floodway limits		X		
E. Floodplain boundary determination per elevation (project limits shown)		X		
F. Provide source of floodway data table and discharges		X		
G. Provide all hydrologic and hydraulic study information for site-specific floodplain studies, unnumbered Zone A area elevation determinations and flood plain map revisions		X		
H. Provide regulatory floodway and four natural profile models (10,50,100, and 500-yr) for existing and future watershed conditions		X		
I. Location of floodplain/floodway limits and relationship of site to upstream/downstream properties (floodplain limits to be per elevation and scaled location)		X		
J. Flood plains and floodways located within a Reserve		X		

Tab 5. Federal, State and Local Permits (to be provided prior to construction unless otherwise specified)	Applicant		Engr	
	I/R	NA	I/R	NA
A. US Army Corps of Engineers - Regulatory program permits (404 water quality certification)		X		
B. Kansas Department of Agriculture - Division of Water Resources Permits (Stream Obstruction, Channel Change, Flood Plain Fill, Levee, Water Appropriations, Dam safety permit, etc.)		X		
C. Federal Emergency Management Agency (FEMA) Letter of Map Changes (LOMA, LOMR, LOMR-f, CLOMR, etc.) CLOMR shall be included and approved for fill placed in the regulatory floodway		X		
D. Kansas Department of Transportation		X		
E. Sedgwick County Right-of-way Permit		X		

Appendix C

Electronic copies of Report