

## 5427WTP1MME103 WO Template MWTP NH3 Ammonia Delivery

### Checklist

- 1 Verify with the plant operator that ammonia is to be received and delivery information checks out.
- 2 Escort Tanker Truck onto property and see that driver parks in the correct area
- 3 Utilize and follow delivery check list during the entire off loading process.
- 4 The Delivery Driver will make all hose connections and open/close all valves.
- 5 A trained maintenance person will observe offloading and will have the proper PPE on hand.
- 6 Keep close watch on tank scales. At no time will tank be allowed to fill beyond 13,650 lbs.
- 7 Once filling is complete, Verify all fill valves are closed, hoses disconnected and caps installed.
- 8 Bleed Valve to water tank will be opened and left open until all ammonia residual has been bled off.
- 9 Escort the Driver to the Control Room to have Operator sign all necessary paper work.
- 10 Escort Driver back to vehicle and escort vehicle off of the property.
- 11 Turn in Delivery check list after completion of the delivery process to Plant Maintenance Supervisor