

5021CPS1FME013 Annual Cheney General PM HVAC Unit Heaters Maintenance Checklist

Checklist

- 1 Inspect the wiring to make certain insulation is intact and all connections are tight.
- 2 Inspect all heater and relay contacts.
- 3 If the contacts appear badly pitted or burned, replace the contactor/relay.
- 4 Clean the unit casing, fan, and motor.
- 5 Any rust spots on the casing should be cleaned and repainted.
- 6 Create a new corrective work order to address any repairs made and or needed during the PM work